



## **SARATOGA LAKE PROTECTION AND IMPROVEMENT DISTRICT**

### **2023 ORGANIZATIONAL RESOLUTIONS**

JANUARY 9, 2023, 3:00 P.M.

Malta Town Hall

2540 State Route 9, Malta, N.Y.

### **2023 ORGANIZATIONAL RESOLUTIONS**

#### **Motion to rescind 2022 Organizational Resolutions**

Discussion: None

First: Simmonds

Second: Baker

All Commissioners present voted: YEAH

#### **RESOLUTION #1-2023**

BE IT RESOLVED that the SLPID Commissioners appoint Commissioner Mazzotti as the 2023 Chair of the Board.

Discussion: None

First: Baker

Second: Mazzotti

All Commissioners present voted: YEAH

#### **RESOLUTION #2-2023**

BE IT RESOLVED that the Anderson Firm PLLC., Michele L. Anderson, Esq., be appointed attorney of record for SLPID. The current attorney fee is billed at \$325 per hour and paralegals bill at \$135 per hour. This consultant is an independent contractor. Neither party is an agent, representative, or employer of the other party.

The contractor is responsible for submitting an invoice with a timeline to the Administrator to be paid within 30 days of receipt.

The Lake District Administrator will approve and sign the final agreement.

Discussion: None

First: Mazzotti

Second: Simmonds

All Commissioners present voted: YEAH

#### **RESOLUTION #3-2023**

BE IT RESOLVED that Capital CFO+, 26 Congress Street, Saratoga Springs, N.Y., is contracted to assist with SLPID monthly bookkeeping services for 2023. The contractor is responsible for submitting an invoice with a timeline to the Administrator to be paid within 30 days of receipt.

The Lake District Administrator will approve and sign the final contract.

Discussion: None

First: Simmonds

Second: Baker

All Commissioners present voted: YEAH

**RESOLUTION #4-2023**

BE IT RESOLVED that Sarah Dorsey of Dorsey Tax and Accounting, 11 Court Street, Saratoga Springs, N.Y., be appointed as a consultant for Accounting services for 2023 at the rate of \$165.00 per hour. This consultant is an independent contractor. Neither party is an agent, representative, or employer of the other party.

The contractor is responsible for submitting an invoice with a timeline to the Administrator to be paid within 30 days of receipt.

Any work outside the original agreement must be approved by a majority vote of the SLPID commissioners with a new detailed scope of services. The Lake District Administrator will approve and sign the final contract.

Discussion: None

First: Simmonds

Second: Mazzotti

All Commissioners present voted: YEAH

**RESOLUTION #5-2023**

BE IT RESOLVED that Sarah VD Cole, dba Sarah 2 point 0, be appointed as a consultant, Webmaster for 2023 at the rate of \$35.00 per hour. This consultant is an independent contractor. Neither party is an agent, representative, or employer of the other party.

The contractor is responsible for submitting an invoice with a timeline to the Administrator to be paid within 30 days of receipt.

Any work outside the original agreement must be approved by a majority vote of the SLPID commissioners with a new detailed scope of services. The Lake District Administrator will approve and sign the final contract.

Discussion: None

First: Baker

Second: Mazzotti

All Commissioners present voted: None

**RESOLUTION #6-2023**

BE IT RESOLVED that Rick Lederer-Barnes of Upstate GIS Services be appointed as a consultant for mapping and GIS services for 2023 at the rate of \$90.00 per hour. This consultant is an independent contractor. Neither party is an agent, representative, or employer of the other party.

The contractor is responsible for submitting an invoice with a timeline to the Administrator to be paid within 30 days of receipt.

Any work outside the original agreement must be approved by a majority vote of the SLPID commissioners with a new detailed scope of services. The Lake District Administrator will approve and sign the final contract.

Discussion: None

First: Mazzotti

Second: Simmonds

All Commissioners present voted: YEAH

**RESOLUTION #7-2023**

BE IT RESOLVED that Lawrence Eichler, Scientist, Bay Road, Lake George, N.Y., be appointed as a consultant for conducting the yearly lake assessment of Saratoga Lake. The assessment will include a quantitative survey of existing aquatic plant communities and the extent of exotic species infestation. The Point-Intercept Rake Toss method is presently required by NYS DEC for Tier III Lakes for applying for the DEC herbicide permits. The yearly fee for 2023 will be \$16,295.00. The project will be invoiced in two payments: one half will be invoiced following acceptance of the proposal, and a second invoice for the remainder will accompany the release of the final report.

This consultant is an independent contractor. Neither party is an agent, representative, or employer of the other party. The contractor is responsible for submitting an invoice with a timeline to the Administrator to be paid within 30 days of receipt.

Any work outside the original agreement must be approved by a majority vote of the SLPID commissioners with a new detailed scope of services. The Lake District Administrator will approve and sign the final contract.

Discussion: None

First: Mazzotti

Second: Baker

All Commissioners present voted: YEAH

**RESOLUTION #8-2023**

BE IT RESOLVED that Dean Long, Dean R. Long, dba, be appointed as a Consultant to assist SLPID with aquatic herbicide treatment permits for aquatic invasive species control lake treatments, thermistor monitoring, and assisting the Lake Administrator as needed for 2023 at the rate of \$75.00 per hour. This consultant is an independent contractor. Neither party is an agent, representative, or employer of the other party.

The contractor is responsible for submitting an invoice with a timeline to the Administrator to be paid within 30 days of receipt.

Any work outside the original agreement must be approved by a majority vote of the SLPID commissioners with a new detailed scope of services. The Lake District Administrator will approve and sign the final contract.

Discussion: None

First: Mazzotti

Second: Simmonds

All Commissioners present voted: YEAH

**RESOLUTION #9-2023**

BE IT RESOLVED that Solitude Lake Management be appointed as a Consultant to assist with SLPID for aquatic herbicide treatments of aquatic invasive species control and DEC permit applications. This consultant is an independent contractor. Neither party is an agent, representative, or employer of the other party.

The contractor is responsible for submitting an invoice with a timeline to the Administrator to be paid within 30 days of receipt.

Any work outside the original agreement must be approved by a majority vote of the SLPID commissioners with a new detailed scope of services. The Lake District Administrator will approve and sign the final contract.

Discussion: None

First: Simmonds

Second: Mazzotti

All Commissioners present voted: YEAH

**RESOLUTION #10-2023**

BE IT RESOLVED that Tracey Clothier, dba Clothier Planning and Consulting, be designated to assist with applying and filing grant applications for 2023 at the rate of \$75 per hour. This consultant is an independent contractor. Neither party is an agent, representative, or employer of the other party.

The contractor is responsible for submitting an invoice with a timeline to the Administrator to be paid within 30 days of receipt.

Any work outside the original agreement must be approved by a majority vote of the SLPID commissioners with a new detailed scope of services. The Lake District Administrator will approve and sign the final contract.

Discussion: None

First: Baker

Second: Mazzotti

All Commissioners present voted: YEAH

**RESOLUTION #11-2023**

BE IT RESOLVED two newspapers be designated as the official newspapers for SLPID year 2023.

The Saratogian and the Daily Gazette.

Discussion: None

First: Simmonds

Second: Mazzotti

All Commissioners present voted: YEAH

**RESOLUTION #12-2023**

BE IT RESOLVED that the Adirondack Trust Company be designated the official depository for 2023.

Discussion: None

First: Baker

Second: Simmonds

All Commissioners present voted: YEAH

**RESOLUTION #13-2023**

BE IT RESOLVED that the following names are to sign on all SLPID bank accounts and be authorized for all bank transactions for 2023. 1. Commissioner Mazzotti. 2. Cristina A. Connolly, Lake District Administrator.

Discussion: None

First: Simmonds                      Second: Baker                      Commissioners present voted: YEAH

**RESOLUTION #14-2023**

BE IT RESOLVED that the town of Malta board room, 2540 Route 9, Malta, N. Y., is the designated location for SLPID meetings.

Meetings will be scheduled month to month as needed by a majority vote of the SLPID commissioners.

Discussion: None

First: Baker                              Second: Simmonds                      All Commissioners present voted: YEAH

**RESOLUTION #15-2023**

BE IT RESOLVED that 0.65.5 cents per mile be the designated official reimbursement for the official business use of the Commissioners and staff personal vehicles for 2023.

Discussion: None

First: Simmonds                      Second: Mazzotti                      All Commissioners present voted: YEAH

**RESOLUTION #16-2023**

BE IT RESOLVED that the 1. SLPID Chair. 2. SLPID Lake District Administrator be authorized to sign permits and contracts relating to herbicide treatments and DEC permits for 2023.

Discussion: None

First: Baker                              Second: Mazzotti                      All Commissioners present voted: YEAH

**RESOLUTION #17-2023**

BE T RESOLVED that the 1. SLPID Lake District Administrator. 2. SLPID Chair be authorized to sign contracts for 2023.

Discussion: None

First: Mazzotti                      Second: Baker                      All Commissioners present voted: YEAH

**RESOLUTION #18-2023**

BE IT RESOLVED that the official address for SLPID is P.O. Box 2551, Ballston Spa, New York 12020. All SLPID mail should be sent to this address.

Discussion: None

First: Baker                              Second: Simmonds                      All Commissioners present voted: YEAH

**RESOLUTION #19-2023**

BE IT RESOLVED that the two Adirondack Trust Credit Cards be held in the Lake District Administrator and Harvesting Supervisor names, each with a Ten-thousand-dollar (\$10,000.00) card limit.

Discussion: None

First: Baker                      Second: Mazzotti                      All Commissioners present voted: YEAH

**RESOLUTION #20-2023**

BE IT RESOLVED that the SLPID Weed Harvesting Supervisor and the SLPID Lake District Administrator are authorized to procure necessary items for the operations of their respective departments within the SLPID line items in the budget.

Discussion: None

First: Simmonds                      Second: Mazzotti                      All Commissioners present voted: YEAH

**RESOLUTION #21-2023**

BE IT RESOLVED that the 1.- SLPID Lake District Administrator and 2.- SLPID Chair hold the key to the SLPID post office box #2551 located at the Malta post office, 12 Hemphill Place, Ballston Spa, N.Y. 12020.

Discussion: None

First: Mazzotti                      Second: Simmonds                      All Commissioners present voted: YEAH

**RESOLUTION #22-2023**

BE IT RESOLVED that the 1.- SLPID Lake District Administrator and 2.- SLPID Harvesting Supervisor hold the key to the SLPID maintenance building located at 210 Route 32 S, Schuylerville, N.Y. 12871

Discussion: None

First: Simmonds                      Second: Baker                      All Commissioners present voted: YEAH

**RESOLUTION #23-2023**

BE IT RESOLVED that the following be appointed to oversee the following agenda items as needed:

Secretary Report Commissioner Simmonds

Treasurers Report Commissioner Mazzotti

Weed Harvesting SLPID Harvesting Supervisor

Herbicide permits Dean Long, Consultant

Grants Tracey Clothier, Consultant

Administrator report, Safety, Lake Stewardship, District Administrator

Education Outreach Programs and lake projects, etc.

Discussion: None

First: Simmonds                      Second: Baker                      All Commissioners present voted: YEAH